

## INFORMATION | Monday 13 September - Friday 1 October 2021

**An extra \$10.00 per child casual fee will be charged after the closing date. Bookings close Tuesday 7 September 2021. The upcoming holiday program for Term 3 will be restricted to current ELTHAM College families only.**

ELC and OSHC children enjoy the Holiday Program from the [Discovery House](#).

Child Care Subsidy (CCS) is available to all eligible parents to help with the out-of-pocket expenses for students attending the two programs. The CCS rebate will be paid directly to the service. Please note CCS is only applied to the daily fee, not the additional fees of excursions and incursions.

For more information on this process, visit [education.gov.au/childcare](http://education.gov.au/childcare)

Come and join in the fun activities which include fun incursions, crafts, lots of activities and more.

- Any casual bookings made after closing date will cost an extra \$10.00 per child per day.
- We have children with allergies and some who are anaphylactic attending the OSHC program. We ask that parents please be mindful of this. Do not include foods that could be harmful to other children. Eg. Nutella and peanut butter sandwiches.
- Children are to bring their own morning tea, lunch, snacks, drink bottle, bag, hat, (gumboots and jacket – during winter) and a spare change of clothes.
- At all times children are required for their own safety to wear appropriate footwear (no thongs).
- ELTHAM College Holiday Program reserves the right to change the program due to unforeseen circumstances. The activities on the timetable are only some of the activities the children can participate in on a daily basis.

### REMEMBER – NO HAT, SHADE PLAY

Please note that an **Enrolment Form** only needs to be completed for the first program in attendance at the start of the new school year. A **Registration Form** must be completed for each Holiday Program.

### Operation Times

7.30am – 6.30pm

### Holiday Program Fee Schedule

Full Day \$72.00 per child

Full Day \$72.00 per child + \$8.00 lunch

No CCS is applied to additional incursion or excursion fees and lunch costs.

Some changes to our program have occurred in response to the COVID-19 situation. Our primary concern remains the health of our children, staff and wider community, therefore to minimise the risk of COVID transmission, we will not be conducting excursions at external venues or hosting incursions with external facilitators.

### Bookings and Payments

A late fee of \$5.00 will apply for every five minutes or part thereof that a child requires care after 6.30pm.

- Registration cannot be accepted without payment. DebitSuccess forms must be completed. FORMS can be scanned and emailed to [oshc@elthamcollege.vic.edu.au](mailto:oshc@elthamcollege.vic.edu.au)
- Full payment will be debited from your nominated bank account once your booking form is submitted to OSHC. Bookings are only confirmed once payment is made.

**Bookings are to be received by Tuesday 7 September 2021.**

### Medication

Administering medication to a child is considered a high risk practice, and legislative requirements contained within the Education and Care Services National Law Act 2010 (including the Education and Care Services National Regulations) are to be strictly adhered to by ELTHAM College OSHC staff, students and volunteers.

ELTHAM College OSHC service is committed to:

- The management of medical conditions, including asthma, diabetes or a diagnosis that a child is at risk of anaphylaxis.
- Staff will only administer prescribed medications or medications accompanied by a Medical Action Plan or an explanatory letter from the child's doctor, together with the Medication Distribution form.
- Staff must be fully trained to meet all requirements contained within action and support plans. ELTHAM College promotes all aspects of children's health, ensuring that their individual health requirements are met, where possible, through implementing the following general service procedures with regard to dealing with the administration of medication, and dealing with medical conditions.

Parents/guardians have the responsibility to:

- Whenever possible, medication should be administered by parents/guardians at home.
- Parents/guardians should consider whether their child who requires medication is well enough to be at ELTHAM College OSHC, and to keep the child at home if unwell.
- Any children who is on medication for diagnosed medical conditions will need to continue taking their medication when attending the ELTHAM College Holiday Program. This includes children diagnosed with ASD and on medication for such conditions.
- Complete a Medication Distribution form accompanied by an Medical Action Plan for children who require medication.
- Medication must be clearly labelled with the child's name and dosage required.

- Hand all medication to the coordinator on arrival.
- Ensure the medication is not 'out of date'.

## Clothes

Children are required to have bathers and a towel for swimming days. During the colder months we advise children to bring a jacket and/or hat. At all times children are required for their own safety to wear appropriate footwear (no thongs, etc.).

## Food

Afternoon tea is supplied in line with the healthy eating guidelines. Children are to bring their own morning tea, lunch and drink bottle unless otherwise stated on the program or if the menu is not suitable. Please advise staff of any dietary requirements.

## Behaviour

It is very helpful if you discuss appropriate behaviour with your child before they attend the program. Any behaviour that is seen as unacceptable will be recorded and parents will be informed at pick up time. We do reserve the right to remove a child from the program if behaviour is deemed to be putting other children or staff at risk. In this case parents would be contacted by phone to come and collect their child immediately.

We prefer iPads, mobile phones, cameras, handheld games, toys and/or other games are not brought to the service. The service takes no responsibility for damage to these items.

## Leaving and collecting children

Children must be signed in on arrival and signed out before leaving the service by a parent/authorised person.

Children will only be allowed to leave the service with the adults listed on their enrolment form. If you want someone not listed to collect your child, you must notify the service by phone/email. If a child is still at the service after closing time, every effort will be made to contact parents or emergency carers listed on the enrolment form.

## Enrolment/Registration procedures

An Enrolment *and* Booking form must be completed for the first program in attendance after the start of the new school year, and then only a Booking Form (listing the days required) needs to be completed for each program.

Bookings will not be accepted without payment and a completed Enrolment and/or Booking form.

Forms must be returned to the College by the closing date by mail or scanned and emailed to [oshc@elthamcollege.vic.edu.au](mailto:oshc@elthamcollege.vic.edu.au)

Payments will only be accepted by completing a Debitsuccess Direct Debit Payment Form.

## Child care assistance

The Child Care Package is available to all eligible parents to help with the out-of-pocket expenses for students attending the two programs. The Child Care Subsidy (CCS) rebate will be paid directly to the service.

For more information on this process, visit [education.gov.au/childcare](http://education.gov.au/childcare)

## Child Care Subsidy (CCS) Information

The Government helps many families with the cost of childcare, but before you receive any assistance, you must establish whether you're eligible for the Child Care Subsidy.

All families are encouraged to set up a MyGov account to start the CCS application process.

Please visit [education.gov.au/childcare](http://education.gov.au/childcare) for more information or speak with the Coordinator for more details.

Please note: if you have not used childcare for 8 weeks, you must log onto your MyGov account again to re-confirm us as your service provider.

## What is a CRN and when is it required?

Made up of nine numbers and one letter (e.g. 123 456 789X) a CRN is an alphanumeric string generated by Centrelink and used to identify your personal record.

It's required whenever you deal with Centrelink, so you'll need to have your CRN on hand when:

- Enrolling your child in an approved child care service
- Setting up your Centrelink online account through MyGov
- Applying for payments and services
- Recording or updating your information.

## Does your child need their own CRN?

Yes. When you enrol your child at an approved child care service, you need to provide the service with your CRN and birthdate, along with your child's CRN and birthdate. Keep in mind too, that each child needs their own CRN, so if you have two children going to care, they need two individual CRNs.

## Excursions

We will depart ELTHAM College for all excursions at 9.15am sharp unless otherwise notified. For excursions will be travelling with Panorama Coaches. Please ensure your child is wearing appropriate clothing and footwear for the day's activities and any additional clothing is provided, for example bathers and jacket. Families are advised to read the program details each day their child is attending the Holiday Program. Please note, ELTHAM College follows a 'no hat-shade play' policy from the beginning of September to the end of April.

A Risk Assessment will be completed for each excursion and will be available for families to read in the OSHC building. ELTHAM College OSHC reserves the right to change an excursion without notice should circumstances arise that prevent the scheduled activity from running, such as weather conditions.

## What to pack

Children are required to bring a backpack with their morning tea, lunch, water bottle, and appropriate clothing (raincoat, jacket). Please include a spare change of clothes.

## BOOKING FORM | Monday 13 September - Friday 1 October 2021

- **Closing date for applications: Tuesday 7 September 2021.**
- **Please complete one Registration Form for EACH child.**
- **Registration cannot be accepted without payment. A Debitsuccess form must be completed, prior to booking.**

Forms can be scanned and emailed to [oshc@elthamcollege.vic.edu.au](mailto:oshc@elthamcollege.vic.edu.au)

### Child

Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Year Level: \_\_\_\_\_

**My child will be attending on the following days (please check the appropriate boxes):**

Monday	Tuesday	Wednesday	Thursday	Friday
<input type="checkbox"/> Monday 13 September \$80.00	<input type="checkbox"/> Tuesday 14 September \$72.00	<input type="checkbox"/> Wednesday 15 September \$72.00	<input type="checkbox"/> Thursday 16 September \$72.00	<input type="checkbox"/> Friday 17 September \$72.00
<input type="checkbox"/> Monday 20 September \$80.00	<input type="checkbox"/> Tuesday 21 September \$72.00	<input type="checkbox"/> Wednesday 22 September \$80.00	<input type="checkbox"/> Thursday 23 September \$80.00	Friday 24 September CLOSED
<input type="checkbox"/> Monday 27 September \$72.00	<input type="checkbox"/> Tuesday 28 September \$80.00	<input type="checkbox"/> Wednesday 29 September \$72.00	<input type="checkbox"/> Thursday 30 September \$72.00	<input type="checkbox"/> Friday 1 October \$80.00

### Medical authorisation for all children:

In the case of an emergency, I authorise the Holiday Program Co-ordinator and/or assistant to contact the family doctor, if available, or the nearest doctor, and to arrange for any hospital treatment. I accept responsibility for any cost involved.

### Absences:

- Full refund or transfer of booking to a future program may be made for any cancellation made **before** the closing date of registration.
- No refund will be issued **after** the closing date of registration for absences.

## Parent/Guardian Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Signature of Parent/Guardian Date

## For Office Use Only

Paid	Amount	Date	Extra Day	Amount	Date
Fee					
Extras					

## Methods of Payment

Payments are through Debitsuccess. Debitsuccess Pty Ltd is a leading provider of payments services in Australia.

The Debitsuccess form must be completed prior to enrolment, and will be debited on the date you have selected from your nominated bank account.

The Debitsuccess payment form can be found at the end of this document.

ELC Families should fill in the first form, 'ELTHAM College ELC' while families with school age children fill in the second 'ELTHAM College OHSC' Form.

Please complete the form and send back to [oshc@elthamcollege.vic.edu.au](mailto:oshc@elthamcollege.vic.edu.au)

## Monday 13 September - Friday 1 October 2021

The ELTHAM College Holiday Program includes a wide variety of engaging activities to interest your child. The centre is set up with many different activity stations to allow your child to freely enjoy different types of play experiences including: dramatic play, create, draw and paint, puzzles and board games, music area, sensory table, relaxation area, bean bags, movie time, indoor and outdoor group games, computer games time, fully-fenced playground, active play and sport. The programmed activities are planned to enhance your child's development in the following areas: fine and gross motor physical skills, social and emotional skills, language and speech development, cognitive (thinking) skills and life (including cooking) skills. Please feel free to contribute to the 'Parent Comments' section of the program displayed in the centre. Our team of educators are happy to answer any questions you may have.

### Holiday Program Timetable

Week 1   Breakfast and afternoon tea will be provided daily				
Date	ELC and OSHC Activities		What to Bring	Cost
Monday 13 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Yarn Eggs</li> <li>• PMP SPORTS CLINIC</li> <li>• <b>LUNCH:</b> cooking home made spaghetti bolognaise</li> <li>• <b>Craft:</b> scratch art sea creatures</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Science Experiments:</b> <ul style="list-style-type: none"> <li>- <i>Marble Run with rulers</i></li> <li>- <i>Paint a damp paper towel</i></li> <li>- <i>What happens when you mix milk and food color?</i></li> <li>- <i>Explore painting with watercolors, water and salt</i></li> </ul> </li> <li>• <b>LUNCH:</b> cooking home made spaghetti bolognaise</li> <li>• <b>Craft:</b> scratch art sea creatures</li> <li>• <b>Sports Clinic</b></li> <li>• <b>Craft:</b> rainbow yarn snake</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00 + \$8.00
Tuesday 14 September  EXCURSION departing at 9.15am	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>EXCURSION - Bush Adventuring#</b></li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Tye Dying</li> </ul> <p>* <b>Bring in a white t-shirt or white pillowcase</b> \$5.00 will be billed to your account if we provide your child with a pillow case</p>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>EXCURSION - Bush Adventuring#</b></li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Tye Dying</li> </ul> <p>* <b>Bring in a white t-shirt or white pillowcase</b> \$5.00 will be billed to your account if we provide your child with a pillow case</p>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> <li>• Gumboots</li> <li>• Raincoat</li> </ul>	\$72.00 + \$5.00*
Wednesday 15 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>MOVIE DAY at ELTHAM College:</b> Sit back and relax watching a movie on the big projector screen in the ELC room with popcorn.</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Cooking:</b> Coconut Mice Treats</li> <li>• <b>Craft:</b> Unicorns</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>MOVIE DAY at ELTHAM College:</b> Sit back and relax watching a movie on the big projector screen in the ELC room with popcorn.</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Cooking:</b> Coconut Mice Treats</li> <li>• <b>Craft:</b> Unicorns</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00
Thursday 16 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Clay Monsters</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Coned Monsters</li> <li>• <b>Afternoon tea:</b> making chocolate crackles</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Fun with Clay</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Woolen Monsters</li> <li>• <b>Afternoon tea:</b> making chocolate crackles</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00
Friday 17 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Happy Spring Bird Nesting</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> decorate a pot plant to take home with a succulent plant</li> <li>• <b>Afternoon tea:</b> making watermelon pizza slices</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Bird House Feeder</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> decorating a funky plant pot with a succulent</li> <li>• <b>Afternoon tea:</b> making watermelon pizza slices</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00

# Bush Adventuring is a calm, active and purposeful atmosphere where children of all ages are given time and space to freely guide their learning and explore the natural environment. Educators give children a chance to contribute and share ideas and respond to wanderings and opportunities for problem solving, discussion and social interactions with others.

## Monday 13 September - Friday 1 October 2021

### Holiday Program Timetable

Week 2   Breakfast and afternoon tea will be provided daily				
Date	ELC and OSHC Activities		What to Bring	Cost
Monday 20 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Pom Pom owl</li> <li>• <b>LUNCH:</b> making vegetable fritters</li> <li>• <b>Craft:</b> Paper plate dinosaurs</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Recycled Owl</li> <li>• <b>LUNCH:</b> making vegetable fritters</li> <li>• <b>Craft:</b> Spinning tops</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$80.00
Tuesday 21 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>MOVIE DAY at ELTHAM College:</b> Sit back and relax watching a movie on the big projector screen in the ELC room with popcorn.</li> <li>• <b>Craft:</b> Wiggle eyes sand art keyring</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Unicorn Cupcakes</li> <li>• <b>Afternoon tea:</b> making busy bumblebee sandwiches</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>MOVIE DAY at ELTHAM College:</b> Sit back and relax watching a movie on the big projector screen in the ELC room with popcorn.</li> <li>• <b>Craft:</b> sand art</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Spoon butterflies</li> <li>• <b>Afternoon tea:</b> making busy bumblebee sandwiches</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00
Wednesday 22 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Paint a magnet plaster mould</li> <li>• <b>Activity:</b> scavenger hunt</li> <li>• <b>LUNCH:</b> making pizza muffins</li> <li>• <b>Craft:</b> Hilda and Harry hedgehogs</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Paint a magnet plaster mould</li> <li>• <b>Activity:</b> scavenger hunt</li> <li>• <b>LUNCH:</b> making pizza muffins</li> <li>• <b>Craft:</b> jellyfish</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$80.00
Thursday 23 September	<b>ELC - FOOTY DAY</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> collage football</li> <li>• <b>Football Clinic:</b> Handball competition - prizes to be won</li> <li>• <b>LUNCH:</b> party pies and sausage rolls</li> <li>• <b>Afternoon tea:</b> making footy iced biscuits</li> </ul>	<b>OSHC - FOOTY DAY</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> crosswords, footy crafts, footy coloring sheets, color in a paper AFL guernsey</li> <li>• <b>Football Clinic:</b> Handball competition - prizes to be won</li> <li>• <b>LUNCH:</b> party pies and sausage rolls</li> <li>• <b>Afternoon tea:</b> making footy iced biscuits</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$80.00
Friday 24 September	<b>PUBLIC HOLIDAY - PROGRAM CLOSED</b>			

## Monday 13 September - Friday 1 October 2021

### Holiday Program Timetable

Week 3   Breakfast and afternoon tea will be provided daily				
Date	ELC and OSHC Activities	What to Bring	Cost	
Monday 27 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Pot of Gold</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Painted cotton wool flowers</li> <li>• <b>Afternoon tea:</b> flavoured milk and biscuits</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> create an indigenous woven raffia bracelet</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> making Emojis</li> <li>• <b>Afternoon tea:</b> flavoured milk and biscuits</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00
Tuesday 28 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>KARAOKE fun:</b> who can sing their favourite tunes on a microphone, you can bring along your favourite CDs</li> <li>• <b>LUNCH:</b> tuna bake pasta</li> <li>• <b>Craft:</b> Cotton Wool ghost</li> <li>• <b>Afternoon tea:</b> making honey joys</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>KARAOKE fun:</b> who can sing their favourite tunes on a microphone, you can bring along your favourite CDs</li> <li>• <b>LUNCH:</b> tuna bake pasta</li> <li>• <b>Craft:</b> Cotton wool sheep</li> <li>• <b>Afternoon tea:</b> making honey joys</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$80.00
Wednesday 29 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> Cowboy and Cowgirl</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> Horse bookmarks</li> <li>• <b>Craft:</b> Boot scooting</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> wild wild western fun art</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> horse bookmarks</li> <li>• <b>Craft:</b> horse</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00
Thursday 30 September	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> colored foam picture frame</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> build your own disney car</li> <li>• <b>Afternoon tea:</b> making ritz pepperoni and cheese stackers</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>Craft:</b> colored foam picture frame</li> <li>• <b>BYO LUNCH</b></li> <li>• <b>Craft:</b> whale chomp</li> <li>• <b>Afternoon tea:</b> making ritz pepperoni and cheese stackers</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Lunch</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$72.00
Friday 1 October	<b>ELC</b> <ul style="list-style-type: none"> <li>• <b>MOVIE DAY at ELTHAM College:</b> Sit back and relax watching a movie on the big projector screen in the ELC room with popcorn.</li> <li>• <b>Craft:</b> paint a plaster animal</li> <li>• <b>LUNCH:</b> baked potatoes, you choose your toppings</li> <li>• <b>Craft:</b> slithering snake</li> <li>• <b>Afternoon tea:</b> nachos</li> </ul>	<b>OSHC</b> <ul style="list-style-type: none"> <li>• <b>MOVIE DAY at ELTHAM College:</b> Sit back and relax watching a movie on the big projector screen in the ELC room with popcorn.</li> <li>• <b>Craft:</b> plasticine creations</li> <li>• <b>LUNCH:</b> baked potatoes, you choose your toppings</li> <li>• <b>Craft:</b> sensory bottles</li> <li>• <b>Afternoon tea:</b> nachos</li> </ul>	<ul style="list-style-type: none"> <li>• Morning tea</li> <li>• Snacks</li> <li>• Drink bottle</li> <li>• SunSmart hat</li> </ul>	\$80.00

23 August 2021

## **ELTHAM College Holiday Program - Excursion Permission Form**

Dear Families

ELTHAM College Holiday Program will be going on an excursion to ELTHAM College Environmental Reserve in the September School Holidays. If you would like your child to attend this excursion, this form must be completed along with the HP booking form.

### **Tuesday 14 September 2021 – Bush Adventuring**

ELTHAM College Holiday Program will be walking across the road to the ELTHAM College Environment Reserve. The children will have the opportunity to explore the natural environment, in a calm, fun and purposeful atmosphere with children of all ages, to problem solve and challenge themselves, building on social interactions. Children will be eating their snack at the reserve before returning to the College. Parent/guardian will be required to sign your child into the Holiday Program at the front door, no entry into Discovery House. Arrival should be at least 30 minutes prior to departure. This gives staff sufficient time to support the children in getting ready to go on their excursion.

**9.15am** Departure from ELTHAM College Holiday Program

**10.00am** Snack time at the reserve

**10.30am** Playing and exploring the natural environment

**11.45am** Leave the Environmental Reserve

**12.15pm** Students arrive back at school

**12.30pm** Lunch at ELTHAM College Holiday Program.

### **Please bring**

Please ensure your child brings gumboots/or runners , waterproof jacket in case of inclement weather, casual clothing, morning tea snack, sufficient lunch, water bottle, hat and a named backpack.

**Please return the following permission form to the OSHC Coordinator Margaret Mangone.**

Kind regards

Margaret Mangone



**September 2021 Holiday Program Excursion Permission Form**

Tick Applicable Box

1. **Bush Adventuring**

Tuesday 14  
September

I give (student name) \_\_\_\_\_  
permission to attend the ticked excursion listed.

Should an emergency occur the person to contact is:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Telephone: \_\_\_\_\_

Ambulance Number: \_\_\_\_\_

Medicare Number: \_\_\_\_\_

Private Health Insurance: \_\_\_\_\_

**Please note:** If your child has a known medical condition (example Anaphylaxis or Asthma), you must inform staff so that a Management plan is completed, along with any medication, must accompany them on this excursion. In the event you have not completed a Management Plan, please contact the Program Coordinator. A medical form must be completed, if you require staff to administer medication to your child, while we are on excursion.

Parent/Guardian's name: \_\_\_\_\_

Parent/Guardian's signature: \_\_\_\_\_

Date: / / 2021