

Cook

Position Details

Position Title:	Cook
Reports to:	Hospitality Training Centre Manager
Campus Location:	Swipers Gully Training Restaurant
Part time/Fixed Term Contract:	65 hours per fortnight, fixed term

About ELTHAM College

ELTHAM College grows the heart and mind of each child. We believe that school is a daring adventure where children learn to think for themselves, in preparation for a future of exciting possibilities. Located in an extraordinary environment, students experience an engaging, rigorous world-ready curriculum while being supported with warmth, care and respect.

We are seeking:

A cook to prepare and serve food from the café menu for our training café. We are looking for a friendly personality, with excellent people skills, self motivated and with a positive attitude. This role is 65 hours per fortnight, fixed term until 10 December 2021.

Major Duties

- Food preparation and 'mise en place' for Swipers Gully training café
- Follow food hygiene regulations at all times
- Food preparation, production of ingredients and menu items for the cafe
- The ability to cook consistently and work autonomously
- A strong work ethic
- Punctuality
- A calm level headed approach to work, have a strong culture and a positive work environment
- Maintain a clean and safe kitchen, in accordance with Food safety regulations

Requirements

- Completed Food Handling/Food safety certificate
- Current Working with Children's Check
- Commercial cookery qualification desirable
- Previous experience in a kitchen environment
- Ability to work in a team
- Good communication skills

Must be able to follow instructions in cooking and delivering well-prepared meals. They must be deft in moving around the kitchen and apt in multi-tasking. Experience in using various ingredients and cooking techniques is also important.

Organisational Accountabilities

ELTHAM College is committed to the health, safety and wellbeing of its staff and students. ELTHAM College and its staff must comply with a range of statutory requirements, including child safe, equal opportunity, occupational health and safety, privacy and trade practice. ELTHAM College also expects staff to comply with its policies and procedures, which relate to statutory requirements and our day-to-day operations.

ELTHAM College takes a zero-tolerance approach to child abuse and is fully committed to ensuring that its strategies, policies, procedures and practices meet all Child Safety Standards as specified in Ministerial Order No. 870 (2015).

Applicants must hold a current Working with Children Check and be entitled to live and work in Australia.

Applications:

Please submit a cover letter and curriculum vitae with names of three referees to Mr Patrick Murphy (Hospitality Training Centre Manager).

Applications must be received by 4.00 pm Monday 3 May 2021 to **employment@elthamcollege.vic.edu.au**.