

Monday 18 September - Friday 6 October 2017

Take a look at our fun and exciting Holiday Programs!

We operate two programs throughout the holidays:

A. Long Day Care held at the Early Learning Centre for all preschool/kindergarten students.

B. Outside of School Hours Care program for school aged students which is held in the Discovery House.

CCB and Child Care Tax Rebate of 50% are available to meet the out-of-pocket expenses to all students attending the two programs.

Come and join in the fun activities, which include Woodwork, Inflatable Day, Show Day, Recycle Craft, Mini MasterChef and PJ Day. AFL Footy Clinic, Travelling Kitchen, Wildlife Exposure, Holly's Backyard Pantry Bees and Hands on Science are some of the incursions.

Other highlights include a trip to Balance Gymnastics and the Royal Botanic Gardens.

- We ask that nut and nut products are not included in the children's lunch boxes during the program.
- Children are asked to please bring their own hats, gumboots and jackets to wear at the program.
- At all times children are required, for their own safety, to wear appropriate footwear (no thongs etc.).
- ELTHAM College Holiday Program reserves the right to change the program due to unforeseen circumstances. The activities on the timetable are only some of the activities the children can participate in on a daily basis.

Please note that an *Enrolment Form* only needs to be completed for the first program in attendance at the start of the new school year. A *Registration Form* must be completed for each Holiday Program.

Operation Times

- 7.30am – 6.30pm
- Prior to 7.30am by appointment only

Holiday Program Fee Schedule

Full day: \$59.00 per child

Full day including incursion: \$64.00 or \$69.00 per child (depending on activity)

Full day including excursion: \$80.00 or \$85.00 per child (depending on activity)

Full week (five days) includes all incursions and excursions: \$320.00 per child

Excursion/incursion days incur extra costs to cover fee for activity

A late fee of \$5.00 will apply for every 5 minutes or part thereof that a child requires care after 6.30pm.

Medication

A medical authorisation form must be completed for children who require medication. Medication must be clearly labelled with the child's name and dosage required. Under our duty of care a child who arrives without medication or with 'out of date' medication, will not be accepted into the program.

Please hand all medication to the coordinator on arrival.

Clothes

Children are required to have a suitable sun hat from the beginning of September to the end of April for outdoor play, and bathers and a towel for swimming days. During the colder months we advise children to bring a jacket and encourage them to bring a warm hat. At all times children are required for their own safety to wear appropriate footwear (no thongs etc.).

Food

Morning and afternoon tea are supplied in line with the healthy eating guidelines. Children are to bring their own lunch and drink bottle unless otherwise stated on the program, or if the menu is not suitable. Please advise staff of any dietary requirements.

Behaviour

It is very helpful if you discuss appropriate behaviour with your child before they attend the program. Any behaviour that is seen as unacceptable will be recorded and parents will be informed at pick up time. We do reserve the right to remove a child from the program if behaviour is deemed to be putting other children or staff at risk. In this case parents would be contacted by phone to come and collect their child immediately.

We prefer mobile phones, cameras, hand held games, toys and/or other games are not brought to the service. The service takes no responsibility for damage to these items.

Leaving and collecting children

Children must be signed in on arrival and signed out before leaving the service by a parent or authorised contact.

Children will only be allowed to leave the service with adults listed on their enrolment form. If you want someone not listed to collect your child you must notify the service by phone/email. If a child is still at the service after closing time every effort will be made to contact parents or emergency carers listed on the enrolment form.

Enrolment/Registration procedures

An Enrolment *and* Registration form must be completed for the first program in attendance after the start of the new school year, and then only a Registration Form, listing the days required, needs to be completed for each program. Bookings will not be accepted without payment and a completed Enrolment and/or Registration form. Forms must be returned to the College by the closing date by mail or email to gcurtain@elthamcollege.vic.edu.au or faxed to 9437 0728. Payments can also be made by contacting reception on 9437 1421.

Child care assistance

Child care benefit is available to all eligible parents. To register with the family assistance office/centrelink please contact them on 13 61 50 to obtain your Family and Child CRN. Then notify the service of the CRN details along with your date of birth.

Timetable

Week 1			
Monday 18 September	PJ & Movie Day Come in your PJs, relax and play some fun indoor/outdoor games. Pop some popcorn and watch a movie.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$59
Tuesday 19 September	Woodwork Lots of fun in our woodwork workshop today - hands-on creating your own masterpiece.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$59
Wednesday 20 September	Mini Masterchef Today's challenge is to make your favourite pizza and yummy muffins for lunch.	<ul style="list-style-type: none"> Lunch and drink if menu not suitable Sun hat 	\$64
Thursday 21 September	Show Day All day jumping castle, popcorn, show bags plus lots more for everyone.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$69
Friday 22 September	Recycle Craft Create some garden art critters and your own masterpieces out of recycled materials.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$59
Week 2			
Monday 25 September	Travelling Kitchen Cooking workshop that will inspire you to be hands on in the kitchen and promote healthy eating. Swimming	<ul style="list-style-type: none"> Lunch and drink Sun hat Bathers and towel 	\$69
Tuesday 26 September	AFL Football Clinic Come dressed in your team colours for some fun at our AFL clinic. Footy craft and biscuits for snack.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$59
Wednesday 27 September	Balance Gymnastics Excursion Bus will be departing at 12.30pm for Balance Gymnastics Research returning at approx. 3.30pm. Children must wear socks and appropriate shoes.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$80
Thursday 28 September	Inflatable Day Come play some gigantic games such as twister, and indoor soccer in our giant inflatable field.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$69
Friday 29 September	CLOSED - Grand Final Public Holiday		
Week 3			
Monday 2 October	Wildlife Exposure – Creepy Crawlies Incursion Explore and discover the bizzare and fascinating world of invertebrates. Swimming	<ul style="list-style-type: none"> Lunch and drink Sun hat Bathers and towel 	\$69
Tuesday 3 October	Royal Botanic Gardens – Children's Discovery Program Excursion A hands-on program where children will discover and explore the wonderful world of plants and nature. Bus departing at 10.00am and returning approx. 3.30pm.	<ul style="list-style-type: none"> Lunch and drink in small backpack Sun hat 	\$85
Wednesday 4 October	Holly's Backyard Pantry Bees Incursion This bee incursion is a unique opportunity for children to experience bees in a safe environment and foster a new sense of appreciation and awe for bees.	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$69
Thursday 5 October	Hands on Science Incursion Crazy Halloween science activities. Make green slime, enjoy many 'trick or treat' experiments plus more. Soccer	<ul style="list-style-type: none"> Lunch and drink Sun hat 	\$69
Friday 6 October	Dress Up / Party Day Anything goes - come dressed up in your craziest costume. Plus lots of fun party games, face painting etc. Swimming	<ul style="list-style-type: none"> Lunch - please bring plate to share Sunhat Bathers and towel 	\$59

OSHC Holiday Program Registration Form



Closing date for applications: 13 September 2017

Please complete one Registration Form for EACH child.

Registration cannot be accepted without payment: Payments can be made by contacting Reception on 9437 1421.

Forms may be faxed to Reception on 9437 0728 or scanned and emailed to reception@elthamcollege.vic.edu.au

Child

Surname: _____ Given Name: _____

Year Level: _____

My child will be attending on the following days (please check the appropriate boxes):

Monday	Tuesday	Wednesday	Thursday	Friday
<input type="checkbox"/> 18 September \$59	<input type="checkbox"/> 19 September \$59	<input type="checkbox"/> 20 September \$64	<input type="checkbox"/> 21 September \$69	<input type="checkbox"/> 22 September \$59
<input type="checkbox"/> 25 September \$69	<input type="checkbox"/> 26 September \$59	<input type="checkbox"/> 27 September \$80	<input type="checkbox"/> 28 September \$69	<input type="checkbox"/> CLOSED
<input type="checkbox"/> 2 October \$69	<input type="checkbox"/> 3 October \$85	<input type="checkbox"/> 4 October \$69	<input type="checkbox"/> 5 October \$69	<input type="checkbox"/> 6 October \$59

Swimming (Competent Years Prep and up children only)

My permission is / is not (please circle) given for _____ to participate in the Holiday Program swimming sessions.

Medical authorisation for all children:

In the case of an emergency, I authorise the Holiday Program Coordinator and/or assistant to contact the family doctor, if available, or the nearest doctor, and to arrange for any hospital treatment. I accept responsibility for any cost involved.

Absences:

- Full refund or transfer of booking to a future program may be made for any cancellation made **before** the closing date of registration.
- No refund will be issued after the closing date of registration for absences.

Parent/Guardian Signature

_____/_____/_____
Signature of Parent/Guardian Date

For Office Use Only

Paid	Amount	Date	Extra Day	Amount	Date
Fee					
Extras					

Methods of Payment

Mail: Cheque/Money Order to P.O. Box 40, Eltham 3095

Phone: Credit Card payments 9437 1421

In person: Cash or credit/debit card only

Internet Banking: Account Name: Eltham College BSB: 633 000 Account Number 149876260

Reference: Your surname and Holiday Program: (i.e. Smith Holiday Prg)

Or return this slip to Reception: Card type: Visa MasterCard

Card No.: / / / Expiry Date: /

Cardholder Name: _____ Amount: \$ _____