

## ACCEPTABLE IDENTIFICATION DOCUMENTS

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All staff, contractors and volunteers are require to produce 100 points of identification documentation.

At least one primary identification document and one or more secondary identification documents from the list below must be provided.

<b>Primary Identification Documents Points</b>	<b>Points</b>
Full birth certificate (or change of name certificate)	70
Current passport	70
Passport which was not cancelled and was current within the preceding two years	70
Citizenship certificates	70
Diplomatic documents and official documents issued to refugees	70

<b>Secondary Identification Documents</b>	<b>Points</b>
Identification card issued by a tertiary education or authorised deposit taking institution (e.g. bank, credit union) where you have been a customer for at least 12 months	40
Letter from an acceptable referee who has known you for at least 12 months	40
Public service identification which includes your photograph and signature	40
Licence issued under Australia law which includes your photograph and signature (e.g. driver licence)	40
Social security card which includes your photograph and signature	40
Mortgage documents	35
Land Titles Office document	35
Letter from someone who employed you within the last two years that confirms your name and address	35
Municipal Council Rates Notice	35
Credit card statement	25
Medicare card	25
Telephone account	25
Electoral roll compiled by the Australian Electoral Office	25
Records of public utility (e.g. gas, electricity etc.)	25
Statement from a primary, secondary or tertiary education institution that you attended in the last 10 years that confirms your name and address	25
Records from a professional or trade association (i.e. club, school, union etc.) that confirms your name and address	25