Fee Information

Fee Management

We understand that a commitment to an ELTHAM education requires a long term financial investment. As such, we are pleased to offer families, by request, options for fee management such as pre-payment plans. We can also provide families with information regarding forward planning for school fees. Please contact the Business Director for further details.

Tax Deductible Donation To College Building Fund

The College Building Fund finances the ongoing upgrading of College facilities, refurbishments and grounds improvements. Family gifts to the College Building Fund are an ideal and tax effective way to assist the College’s building and refurbishment program for the benefit of all current and future students. The College Board strongly commends this method of support. A suggested amount of $250.00 is included on each account but the amount is not included in the remittance advice total. Giving with fees is strictly voluntary.

Billing

Fees are billed two weeks before the commencement of each term. They must be paid prior to the commencement of that term, unless you choose to pay by instalments.
Payment Methods

WE OFFER A NUMBER OF OPTIONS TO PROVIDE FAMILIES WITH GREATER FEE PAYMENT FLEXIBILITY.

Fees may be paid by one of three methods: annually in advance, by term or in ten equal instalments. The requirements in respect to each of these payment methods are as follows:

1. If you elect to pay annually in advance, you will receive a 2% discount off the Annual Fee shown in the fee table. Payment must be received by the College no later than mid December in the year prior to the applicable fee year, to be eligible for this discount. Fees received after that time will not attract the discount. Paying annually in advance may only be transacted by cheque or bank transfer.

2. If you elect to pay by term, you will be billed in accordance with the Fee per Term column shown in the fee table. These fees must be paid prior to the commencement of each term. Paying by term may be transacted by cheque or bank transfer. You may elect to pay by debit card or credit card by completing the appropriate form available from Reception. Debit cards must be presented to Reception to effect payment. Credit card payments may be arranged by telephone. Payments may also be made via Internet banking. ELTHAM account details are available on the reverse side of your invoice.

3. If you elect to pay in ten equal instalments, you will be billed in accordance with the Instalment column of the fee table. You must complete a direct debit request form and return it to Debbie Doorbar at the Business Office of ELTHAM College no later than mid December of the year prior. A fee of $25.00 per instalment will be charged to cover the costs associated with this method of payment. This fee will be added to the instalments shown overleaf. Instalments will be payable in ten equal amounts, processed on the first weekday of each month February to November inclusively. Extras, such as music fees, cannot be included in the instalment transaction and must be paid separately when billed. Instalments can be debited from a bank account or credit card.

Penalties For Late Payment

We encourage prompt payment of fees and other charges to assist the cost-effective operation of the College. Should fees remain unpaid 14 days after the due date, and you have not reached an agreement with the College in their respect, then an Administrative Fee of $50 will be charged to your account. Interest will then be charged on that day and every month thereafter until the account is brought up to date. The Administrative Fee will apply to each term and the interest rate will be that specified by the Penalty Interest Rate Act 1983.

Enquiries

Fee enquiries should be directed to Debbie Doorbar on 03 9437 1421 or ddoorbar@elthamcollege.vic.edu.au